

Good afternoon, and thank you for expressing your interest in the future of Katoomba Airfield. Your interest has been registered by this office, and you will be notified of formal community engagement arrangements once these have been determined.

While it is not possible to specify exact time frames, the following is provided as an indication of the scope of work involved in the grant of a new Crown land lease. **Timeframes are indicative only and subject to change.**

Task	Indicative Timeline	Comment
Lease Application Assessment	End February 2019	
Approval to enter into lease negotiations	End February/early March	Requires executive determination
Valuation of land to assist in determination of commencing rent	Feb/March 2019	External procurement managed by Valuation Services
Legal services appointment	March 2019	External procurement by Legal Services Branch
Statutory compliance and checks (other than community engagement)	February/March 2019	
Lease negotiations (if approved)	March-June 2019	
Community Engagement:		
Preparation of Community Engagement Plan	February 2019	Subject to executive approval
Website notification of proposed grant of lease	March/April 2019	28 days or more, depending on executive determination
Additional community engagement activities	April/May 2019	Likely to be carried out by external consultants: scope of activities to be defined in Community Engagement Plan
	June 2019	

Report on outcomes of Community Engagement and Determination of whether to proceed with offer of lease		Takes into account consultants' findings and recommendations: requires executive approval
Offer lease for Tenant execution (if relevant)	June 2019	Requires executive approval
Execution by Minister's delegate (if approved) and registration of lease	July 2019	Requires executive approval

I cannot emphasise enough that the foregoing serves as a guide only. The information is provided in good faith, and does not take account of the outcome of the forthcoming State Election or other factors that may alter the nature of the tasks and their associated timeframes. The NSW Department of Industry is committed to the values of transparency and accountability. Further information will be provided once the lease application has been assessed.

Thank you again for your interest in this matter.

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